

August 2018

Privacy Policy

As a Data Controller and Processor, Food Microbiology Solutions Ltd are committed to protecting and respecting the security and integrity of your personal data in line with GDPR (General Data Protection Regulation). We collect information only which we can justify as reasonable and justifiable for the provision and communication of our services.

GDPR

The EU General Data Protection Regulation (GDPR) marks a step change for data protection and replaces the Data Protection Directive on 25 May 2018. GDPR simplifies and clarifies rules and strengthens citizens' rights in relation to their personal data. The GDPR abolishes the single country data protection acts and combines the data protection for all EU member states. When the UK leaves the EU, it will become an approved country and GDPR will continue to form part of UK law. This policy sets out the basis on which any personal data we collect from you or that you provide to us, will be processed and used by us and how we keep it secure.

Any questions regarding this Policy and our privacy practices should be sent by email to marissa@foodmicrosolutions.co.uk or by writing to Food Microbiology Solutions Ltd, 58 Brookfields, Netherton, Wakefield, WF4 4NL. Alternatively, you can telephone 01924 265 363.

Who are we?

We are a consultancy company providing food safety and microbiology consultancy service to the food industry. The registered name of the company is Food Microbiology Solutions Ltd. The registered address is 58 Brookfields, Netherton, Wakefield, WF4 4NL.

How do we collect information from you?

We obtain information about you when you use our website or when you contact us about services.

What type of information is collected from you?

The information we collect will include your name, company name and address and email address.

How is your information used?

We may use your information to:

- Notify you of our services
- Send you communications which you have requested and that may be of interest to you. These may include information about events.
- Promote our training courses

We review our retention periods for information on a regular basis. We are legally required to hold some types of information to fulfil our statutory obligations, and to satisfy the requirements of training certification awarding bodies such as Highfield. We will hold your information on our systems for as long as is necessary for the relevant activity, or as long as is set out in any relevant contract you hold with us.

Who has access to your information?

Employees of Food Microbiology Solutions Limited.

We will not sell or rent your information to third parties.

We will not share your information with third parties for marketing purposes.

Your choices

You have a choice about whether or not you wish to receive information from us. If at any point you want to stop receiving marketing emails from us, there is an unsubscribe link at the bottom of every email. Alternatively you can contact marissa@foodmicrosolutions.co.uk.

You can change your marketing preferences at any time by contacting us by email: marissa@foodmicrosolutions.co.uk, or telephone on 01924 265 363.

How you can access and update your information

The accuracy of your information is important to us. If you change email address, or if any of the other information we hold is inaccurate or out of date, please email us at: marissa@foodmicrosolutions.co.uk, or write to us at: 58 Brookfields, Netherton, Wakefield, WF4 4NL. Alternatively, you can telephone 01924 265 363.

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Security precautions in place to protect the loss, misuse or alteration of your information

When you give us information, we take steps to ensure that it's treated securely.

Non-sensitive details (your company email address etc.) are transmitted normally over the Internet, and this can never be guaranteed to be 100% secure. As a result, while we strive to protect your personal information, we cannot guarantee the security of any information you transmit to us, and you do so at your own risk. Once we receive your information, we make our best effort to ensure its security on our systems.

Links to other websites

Our website may contain links to other websites run by other organisations. This privacy policy applies only to our website, so we encourage you to read the privacy statements on the other websites you visit. We cannot be responsible for the privacy policies and practices of other sites even if you access them using links from our website.

In addition, if you linked to our website from a third party site, we cannot be responsible for the privacy policies and practices of the owners and operators of that third party site and recommend that you check the policy of that third party site.

Transferring your information outside of Europe

As part of the services offered to you through the website, the information which you provide to us may be transferred to countries outside the European Union ("EU"). By way of example, this may happen if any of our servers are from time to time located in a country outside of the EU. These countries may not have similar data protection laws to the UK. By submitting your personal data, you're agreeing to this transfer, storing or processing. If we transfer your information outside of the EU in this way, we will take steps to ensure that appropriate security measures are taken with the aim of ensuring that your privacy rights continue to be protected as outlined in this Policy.

If you use our services while you are outside the EU, your information may be transferred outside the EU in order to provide you with those services.

Review of this Policy

We will review this policy periodically. This Policy was last updated in August 2018.

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